



DEPARTMENT OF LABOR  
Jim Garner, Secretary

KATHLEEN SEBELIUS, Governor

## **RESTRICTED ACCESS TO RECORDS**

K.S.A. 44-550b(a)(4) restricts access to the Workers Compensation records listed below:

### **There are three categories of restricted records:**

- Medical Records
- Form 88s
- Accident Reports

### **In order to obtain these records you must be:**

- 1) an employer who has made a conditional offer of employment to a worker;
- 2) a current employer of a worker who has requested workers compensation benefits;
- 3) an insurance carrier of an employer in item 1 or 2;
- 4) a representative of the insurance carrier; or
- 5) a worker seeking his or her own records.

### **To request restricted records:**

Records request forms K-WC 97, K-WC 98, and K-WC 970 will be available from the Kansas Department of Labor either from our Topeka office at:

Kansas Department of Labor  
Division of Workers Compensation  
800 SW Jackson Street, Suite 600  
Topeka KS 66612-1227

Telephone: 785-296-2996  
or you may download copies of K-WC 97, K-WC 98, and K-WC 970 from our Internet site at [www.dol.ks.gov](http://www.dol.ks.gov)

The completed request for records may be sent to the above address or faxed to 785-291-3430.  
***Please fax on white paper, otherwise the request form may not be legible.***

DIVISION OF WORKERS COMPENSATION  
800 SW Jackson Street, Suite 600, Topeka, KS 66612-1227  
Phone: 785-296-2996 • Fax: 785-291-3430 • Toll Free: 1-800-332-0353 • [workerscomp@dol.ks.gov](mailto:workerscomp@dol.ks.gov) • [www.dol.ks.gov](http://www.dol.ks.gov)